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**From:** Hebert, Suzana (EHS)  
**Sent:** Friday, October 21, 2011 9:32 AM  
**To:** /o=Commonwealth of  
Massachusetts/ou=MassMail-01/cn=Recipients/cn=Barbara.Daley;  
/o=Commonwealth of Massachusetts/ou=MassMail-01/cn=Recipients/cn=CScimone;  
/o=Commonwealth of Massachusetts/ou=MassMail-01/cn=Recipients/cn=Jill.Watts;  
Allen, Dorothy (DPH); Amaral, AnnMarie (DPH); Anderson, Darryen (DPH); Asamoah,  
Obiri (DPH); Bain, Ian (DPH); Beacham, Karyn (DPH); Beck, Ann (DPH); Bonavita, Julia  
(DPH); Borne, Alan (DPH); Borne, Deborah (DPH); Cabral, Randal (DPH); Calvagna,  
Patricia (DPH); Cambria, Marguerite (DPH); Carey, Lisa (DPH); Carson, Susan (MED);  
Casaletto, Linda (DPH); Cash, Steve (DPH); Cavallari, Edward (DPH); Chadorowsky, Joe  
(DPH); Chen, Karen (DPH); Chu, Irene (DPH); Cleghorn, Maria (DPH); Clemons, Cyndi  
(DPH); Cochran, Jennifer (DPH); Conley, Diane (DPH); Consolo, Carolyn (DPH); Conz,  
Carol (DPH); Danforth, Deborah (DPH); Davis, Pam (DPH); Day, Emile (DPH); Delgado,  
Marie (DPH); DiMartino, Paulette (DPH); Dinkins, Debra (DPH); Dooley, Jacqueline  
(DPH); Drinkwater, Justine (DPH); Dyer, Sharon (DPH); Ferreira, Lisa (MED); Gangemi,  
Mary-Ann (DPH); Greenidge, Althea (DPH); Hanchett, James (DPH); Hankerson,  
Jacqueline (DPH); Hawthorne, Dean D (DPH); Hillery, Veronica (DPH); Hilton, Joyce  
(DPH); Jose, Maricel (DPH); Keddie, Andrea (DPH); Kurtis, Gerald (DPH); Lafontant,  
Latania (DPH); Lancto, Denise (DPH); McCollem, Tom (DPH); McCue, Terry (DPH);  
McGeown, Catherine (DPH); McLaughlin, Maryellen (DPH); McSheffery, Christina  
(DPH); Mendes, Marjorie (DPH); Muzhuthett, Paul (DPH); Nguyen, Elizabeth (DPH);  
O'Brien, Elisabeth (DPH); OConnell, Kathy (DPH); OConnor, Ron (DPH); Penrose, Kate  
(DPH); Phillips-Scott, Sadie (DPH); Prendergast, Tom (DPH); Purtell, Joe (DPH); Rao,  
Shyamala (DPH); Reeves, Vickie (DPH); Riley, Margaret (DPH); Sadowski, Jennifer  
(MED); Salem, Sharon (DPH); Saunders, Della (DPH); Sheils, Alanna (DPH); Small, Linda  
(DPH); Stanton, Louann (DPH); Sullivan, Julie (DPH); Tessier, Susan (DPH); Thermo,  
Marjorie (DPH); Thompson, David (DPH); Tyson, Julie (DPH); Walker, Patricia (DPH)  
**Subject:** Time logs

Hi Everyone,  
There's a lot going on within the Central Office, Payroll Unit.....Maria Leung retired as of October 11<sup>th</sup> and both Shu Lain Cho and Fei Chan-Lee are on vacation, Shu is returning on November 14<sup>th</sup> and Fei Chan-Lee is returning November 7<sup>th</sup> and today is Ashley Zeng last day working here.

You're properly saying WOW, .....Shu and Fei vacations were approved before Maria decided to retire and Ashley departure.

**For now**

For the unit's covered by **Shu Lain Cho**, please forward your logs to Health-CS-CO email box

For the unit's covered by **Fei Chan-Lee and Maria Leung**, please forward your time logs to my attention, Suzana Hebert

For the units covered by **Ashley Zeng** please forward to Ashley's today with a cc to me and starting Monday forward all adjustments to my attention.

We are in the process of hiring a backfill for Maria's position, if I don't answer your email or voice mail quickly, please patience me.....I'll do the best I can.

Thanks

